

Worksheet 4: Employee (for IRS Form 2106) Unreimbursed Business Expenses

Use this worksheet if your employer did not pay you back for work-related expenses.

Travel expenses while away from home for business trips:

Transportation Costs (airfare, train fare, cabs, etc.) _____

Lodging (hotels, etc.) _____

Meals and Entertainment _____

Other employee expenses:

Uniforms (that you couldn't really wear outside work) _____

Union Dues _____

Small Tools _____

Safety Clothing or Equipment (goggles, boots, etc.) _____

Professional Dues _____

Business Supplies _____

Business Publications (trade magazines, journals, etc.) _____